



Position Title: Senior Accountant
Location: Burnaby, BC
Reports to: Corporate Controller

Summary

Greenlane Renewables Inc., headquartered in metro Vancouver, Canada, is a leading global provider of biogas upgrading systems that are helping decarbonize natural gas. Our systems produce clean, low-carbon and carbon-negative renewable natural gas (RNG) from organic waste sources including landfills, wastewater treatment plants, dairy farms, and food waste, suitable for either injection into the natural gas grid or for direct use as vehicle fuel. With over 30 years industry experience, patented proprietary technology, and over 125 biogas upgrading systems sold into 19 countries worldwide, including the world's largest biogas upgrading facility, Greenlane is inspired by a commitment to helping waste producers, gas utilities or project developers turn a low-value product into a high-value renewable resource. Greenlane is a publicly-traded company on the Toronto Stock Exchange (TSX: GRN).

If you are passionate about joining a collaborative, growth-minded team to evolve a dynamic business in a new and fast emerging sector of the global renewable energy industry this may be the role for you! We are looking for a Senior Accountant to join our team.

The Senior Accountant will work closely within the Finance team and will be integral in all aspects of project accounting including month end close procedures. The successful candidate will work closely with the Manager of Finance, Operations and the project teams for budget tracking, project accounting and normal course month end accounting procedures.

Key Duties & Responsibilities:

- Prepare monthly journal entries
- Prepare monthly close procedures including balance sheet reconciliations.
- Review income statement general ledger to ensure classification is appropriate.
- Assist with the monthly calculation of project accounting balances and project completion percentages.
- Reconcile project progress reports with actual spend to date.
- Update project process reports for actual labour hours.
- Assist with preparation of company budgets and forecasts
- Assist with preparation of internal reports.
- Ensure delivery of all financial data in a timely manner and in accordance with the quality and granularity defined.
- Provide ad-hoc analysis or project support when needed.

Education & Experience:

- Bachelor's Degree in Finance, Economics, Accounting, or Business Administration.
- A minimum of 3 years of experience in finance or accounting position.
- CPA considered an asset or working towards CPA certification.
- Knowledge of accounting/finance principles (GAAP/IFRS).
- Advanced excel, word and power point skills as well as experience with ERP systems.
- Must be able to manage and prioritize various activities from multiple projects simultaneously.
- Decision making ability, with excellent planning and problem solving skills.
- A reputation for having sound business ethics and integrity.
- Can-do attitude, and an ability to foster teamwork and work effectively with cross functional teams.
- Self-starter, highly motivated with a keen desire to get things done.
- Meticulous attention to detail and strong organizational skills.
- Outstanding oral and written communications skills.



How to Apply:

We are an equal opportunity employer and invite applications from all qualified individuals. To be considered for this role please apply through the Greenlane Renewables page on LinkedIn and attached your resume. While we thank all interested candidates only those who are short-listed will be contacted.