



Position Title: Supplier Quality Engineer

Location: Burnaby, BC

Reports To: Senior Director, Purchasing, Project Management & QHSE

Summary:

The Supplier Quality Engineer will work across a fast-paced and flexible team and will be responsible for ensuring that all of Greenlane's suppliers have been technically qualified and that the products they provide are in full compliance with engineering and manufacturing specifications, company and government standards. The incumbent in this role will work closely with the Purchasing, Engineering and Sales functions to ensure that quality objectives for the company and its customers are fully achieved.

Duties & Responsibilities:

- Utilize the Greenlane Biogas supplier qualification process to conduct technical evaluations of potential suppliers including auditing their technical and manufacturing capacity and capability, their quality management systems and environmental health and safety programs. Coordinate with Purchasing to ensure that suppliers are fully qualified prior to receiving purchase orders from Greenlane.
- Assist Purchasing with research and identification of potential suppliers capable of supplying custom manufactured systems and commercial components required for Greenlane's product solutions and customer projects globally.
- Act as liaison between Suppliers and the Technical team to ensure technical requirements are fully achieved by suppliers.
- Participate in the evaluation of technical proposals submitted by suppliers in response to requests for proposals issued by Purchasing.
- Conduct periodic surveillance audits of key suppliers, issue surveillance audit reports to suppliers including supplier corrective action requests for any deficiencies or non-conformances that are found.
- Conduct incoming inspection of free-issue components at the process enclosure manufacturers' facility.
- Identify inspection hold points for key manufactured items. Conduct on site in progress inspections of work-in-progress at supplier's facilities during manufacture.
- Conduct and witness factory acceptance testing at suppliers' premises prior to authorizing release of goods to ship.
- Ensure that product manuals, material certifications and other required documents have been received with delivered materials, as specified on the purchase order or contract.
- Address any quality issues through to resolution for all supplier provided components.
- Participate in the implementation of internal business process initiatives and improvements.
- Drive continuous improvement in all aspects of the business through participation in lessons-learned, risk register reviews and other process and performance improvement initiatives.
- Extensive travel will be required.

Education & Experience:

- Bachelor of Engineering degree plus a minimum of eight years' experience managing customer projects involving complex mechanical, electrical and electronic systems, ideally in the renewable natural gas sector.
- Significant experience with manufacturing, mechanical, electrical and electronic components and the major global suppliers and distribution networks for these components.
- Ability to read and understand complex drawings and technical specifications.
- Self-starter with the ability to use initiative to solve problems and resolve issues.
- Strong attention to detail.
- Good written and oral communication skills.
- Adept at working with MS Suite and working within Google applications.
- Experience in the renewable natural gas sector would be considered an asset.



How to Apply:

We are an equal opportunity employer and invite applications from all qualified individuals. To apply for this opportunity please send your resume and cover letter to hr@greenlanebiogas.com with Supplier Quality Engineer application in the subject line. While we thank all interested candidates only those who are short-listed will be contacted.